



Domestic Engineer (Cleaner)

Main purpose of job

- To be responsible to the Director of Facilities for the efficient and economical cleaning of Student Union & Associated premises.

Relationships

Manager: -

Director of Facilities.

Duties and responsibilities

- To carry out cleaning duties as required by the Director of Facilities such as corridors, foyers, toilets, offices, external areas, public spaces and Nightclub areas etc.
- To implement the laid down procedures for the cleaning of specific areas.
- The cleaner will be required to use only approved cleaning materials and in accordance with manufacturers printed instructions and COSHH regulations. Chemicals must never be mixed.
- The cleaner will be required to use electrical and mechanical equipment such as scrubber dryers and be responsible for the care of all cleaning equipment assigned to you.
- To ensure that cleaning equipment is used in the correct manner according to its function and that equipment is maintained in a safe condition by the reporting of defects to the Domestic Supervisor. Any faulty equipment must not be used and reported immediately to the Domestic Supervisor.
- The equipment supplied for specific tasks must be used and reasonable precautions taken to ensure the safety of self, other staff and users of the premises.
- To assist in the general safety/security of buildings by reporting to the Domestic Supervisor any defects encountered during cleaning operations e.g. Trip hazards, slippery floors or stairs, broken furniture, lights not working, dripping taps etc.
- To report to the Domestic Supervisor any defects seen which are likely to effect security, i.e. broken windows, window latches, door locks.
- The cleaner is required to wear protective clothing and equipment provided when on duty. In addition, shoes must be worn which are suitable for the work being carried out.
- To collect keys for appropriate areas from the Domestic Supervisor and return them at the end of the shift.
- To adhere to the Ethical and Environmental policy by recycling where possible, closing doors and windows and turning lights off where possible, when work is completed in that area.
- All property of Loughborough Student Union must be returned if employment ceases.
- Such other duties as are in keeping with the general nature of the job.

Loughborough Students' Union

Being BEST

Loughborough Students' Union aims to be the driving force behind the UK's best student experience. Working at LSU is all about striving to be BEST. We have set out what this means in our BEST test at www.lsu.co.uk/BEST

To be successful in this role **you** have to consistently pass the BEST test.
We won't leave you to sink or swim, we are committed to developing our people to be BEST.

Equality & Diversity

Loughborough Students' Union is committed being a diverse community where everyone can be themselves openly without fear of unfair discrimination or harassment.

We will not tolerate discrimination on the grounds of age, disability, gender, sexuality, race, religion or any other factor that has no bearing on someone's ability to do their job. Where needed we will make reasonable adjustments to the working environment.

Ethical and environmental considerations

Loughborough Students' Union been recognised as one of the UK Greenest organisations and have won many awards to confirm this. We encourage all staff to work in ways that reduce our negative environmental impact and to our highly ethical standards. We are always keen for staff to contribute to our achieving these aims.

Loughborough Students' Union invests in its people

Loughborough Students' Union believes that its most valuable resource is the people who work within it. We are committed to the development of all our staff and volunteers; we actively encourage people to grow and develop their roles.

We achieved recognition as a Gold 'Investor in People' in 2015 and we are constantly working to improve the ways our people can be as effective and happy as possible.

Working Hours

Full year, Monday to Friday, 5.45am until 7.45am.

Salary

£8.45 per hour. Benefits include a contributory pension scheme, enhanced Public and Bank holidays, staff discounts, access to University facilities and membership of HealthShield.



Union Building, Ashby Road, Loughborough LE11 3TT

Phone 01509 635000 **Fax** 01509 635003 **www**.LSU.co.uk

Loughborough Students' Union serves Loughborough University, Loughborough College and the RNIB Vocational College