

A MEETING OF THE BOARD OF TRUSTEES 2018-19 WAS HELD  
AT 4PM ON 11 SEPTEMBER 2018 IN THE JENNINGS COUNCIL ROOM  
HAZLERIGG BUILDING ROOM 201.1.12

12 September 2018

BT-191-M1

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## MINUTES

Present: Andy Doyle, Richard Taylor, Olly Norman, Rahul Mathasing, Rory Pears, Keiron Morris, Fraser Barclay, Oren Flynn, Hannah Barton.

In Attendance : Trevor Page, Paul Barlow, Liam Davies, Chris Spencer, Jo Gregory-Brough, Sue Lucas (Secretary),

1. Apologies: Izzie Miller, Sam Hanys, Leo Yang
2. Register of interests should be handed to SL(s) prior to the next meeting and updated if circumstances change.  
*Members should note that items discussed at this meeting are commercially sensitive and confidential.*

**3. To approve the minutes of the previous meeting and to deal with matters arising not elsewhere on the agenda – BT-183-M2**

AD asked for a brief synopsis on the proposed incorporation. TP noted that it was a complicated process but not overly difficult and that we are working toward completion by the end of the July 2019. Incorporation will change the legal status of the Union, presently as an unincorporated association all liability lies with the Trustees.

PB requested an update on the status of the Discipline policy. SL(s) noted that a number of the comments and suggestions made by the University's Constitutional Review panel related directly to sport club members and therefore final approval of the policy requires review at the next Sport Senate later this month. RP added that he was confident in the policy being ready for Board approval at the October meeting.

*Minutes available for download on the papers website.*

***The minutes were approved.***

**4. To receive and approve management accounts – TP/RP**

TP & RP presented the proposed 2018-19 budget to the Board for approval. TP gave an overview of the deficit management plan implemented over the last two months, resulting in a reduced end of year deficit of c75k. The proposed commercial budget is less aggressive than in recent years, reflecting a considered reduction in wholesale trade. The Board discussed at length the budget proposal which focuses on a number of strategic changes prioritising the things which we do well whilst doing them more efficiently.

***2018-19 Budget received and approved***



Budget  
2018-19.docx

**5. To receive and approve a report from the Union Director**

TP presented his commentary focusing on target areas from his report, specifically detailing a more centralised support structure, revised capitalisation policy, including the reform of the Union's Financial reporting, and the voluntary severance program. Further to a question from FB, TP detailed the number of voluntary severances per department. Consequently AD and RT asked for reassurances regarding crowd management during Freshers and in response TP detailed the measures that have already been put in place and those that will be implemented to enforce crowd control. RT offered, where possible, support from the University.

TP continued with an update on both the VAT Tribunal stating that Grant Thornton's Tax Advisor team had estimated the Union's liability at around 533k of which we should receive confirmation before the end of September and a note on the proposed update of the Union's strategic plan and key performance indicators.

**The UD's paper on the potential land sale was noted by the Board.**

***Union Directors report received***



Directors  
Report.pdf



Potential-Land-Sale  
.pdf

6. **Any other Business**

**To discuss a review of LSU Democracy – FB**

FB asked the Board to request a review of LSU democracy and for the result to be presented at the next meeting of the Board. The Board noted the paper, however in the subsequent discussion it became clear that there was already significant activity occurring and that the Board would be updated on the current activity before Christmas.

**Date of the next meeting: 30 October 2018, 11 December 2018, 29 January 2019, 26 February 2019, 14 May 2019, 11 June 2019**