

# LSU Postgraduate Committee – Events and Activities Rep

This profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments and skills relevant to the role

## Time Commitment

Varying throughout the year with an average of 2-3 hours a week.

## Duties & Responsibilities

- Assist the Postgraduate Executive Officer in the development and engagement of the postgraduate community
- Generate and develop new ideas to engage postgraduate students through social events
- Lead all the section's events and activities
- Promote social events and activities organised by the committee
- Work with other sections of LSU (i.e. Rag and Action) to promote their opportunities and engage postgraduates in their activities
- Support the rest of the committee members where required
- Act as a student ambassador and represent a diverse range of postgraduate students

## Ideal Skills & Qualities

- Teamworking and time-management skills
- Strong communication and interpersonal skills
- Excellent planning and organisational skills
- Ability to manage budgets
- Creative approach to developing events and activities to suit different needs

## Training and Support

- Postgraduate Committee Training
- Support from Union staff and members of the Executive team.

For further information, contact:

Postgraduate Executive Officer at [postgradeo@lsu.co.uk](mailto:postgradeo@lsu.co.uk)