

# LSU Postgraduate Committee – Careers and Enterprise Rep

This profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments and skills relevant to the role

## Time Commitment

Varying throughout the year with an average of 2-3 hours a week.

## Duties & Responsibilities

- Work closely with the Enterprise and Employability Executive Officer and other related stakeholders to develop enterprise activities and opportunities for postgraduates
- Explore funding opportunities and competitions for students to partake in
- Promote University careers-related events within students to improve their employability and entrepreneurship skills
- Support the rest of the committee members where required
- Assist the Postgraduate Executive Officer in the development and engagement of the postgraduate community
- Act as a student ambassador and represent a diverse range of postgraduate students

## Ideal Skills & Qualities

- Excellent communication, networking and presentation skills
- Teamwork ability
- Resourceful and innovative
- Experience in delivering training will be an added advantage
- Fundraising experience will also be an added advantage

## Training and Support

- Postgraduate Committee Training
- Support from Union staff and members of the Executive team.

For further information, contact:

Postgraduate Executive Officer at [postgradeo@lsu.co.uk](mailto:postgradeo@lsu.co.uk)