

# ENTERPRISE AND EMPLOYABILITY SECTION CHAIR

JOB DESCRIPTION  
2019



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## SECTION CHAIR: ENTERPRISE AND EMPLOYABILITY



**Position:** Section Chair



**Start date:** 15th July 2019



**Hours of work:**

Full time, working 35 hours per week Monday-Friday (with commitment required to work outside the regular working day on occasions as required).



**Contract:**

Fixed term contract starting on 15th July 2019 and ending on 24th July 2020 (with option to stand for one further year).



**Induction:** 15th July - 2nd August 2019

In order to take up the role you will be required to undertake 2-weeks of MANDATORY TRAINING. Please ensure no holidays are booked during this time.



**Salary:**

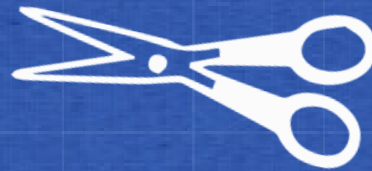
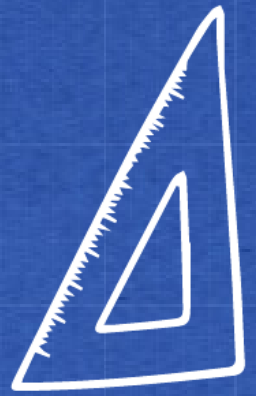
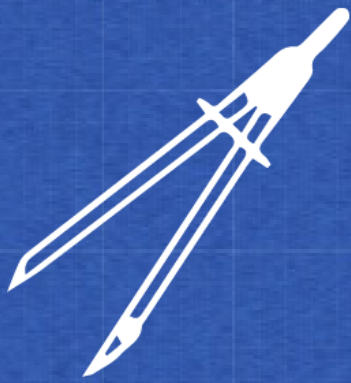
£19,202 per annum (including 20 days annual leave, plus bank holidays and an extra 7 days off at Christmas)

## INDIVIDUAL RESPONSIBILITIES:

- To be the elected lead responsible for the delivery of events and activities related to developing entrepreneurial and employable skills for Loughborough Students' Union
- Bring innovation and enterprise to all aspects of the Union and its student groups.
- To be the elected lead responsible for LSU's work with the Loughborough Enterprise Network (LEN) with particular focus to the "inspire" strand of the network.
- To be an advocate for student enterprise and student start ups.
- To support Enterprise and Employability Reps within departments to deliver a holistic program of E&E
- To report into the Students' Union Vice President.
- To work alongside the Executive and staff teams to develop and deliver a one-year plan which works towards the long term aims of the Students' Union.
- To provide students with opportunities for personal growth and development.
- To help run and manage student enterprise projects.

## PERSON SPECIFICATION:

- An understanding of Enterprise and Employability.
- Creative and entrepreneurially minded
- Has a broad understanding of the operations and ethos of Loughborough Students' Union
- Able to work effectively in a team and as an individual.
- Able to lead and support the Executive Team in their work.
- Ability to be able to work with confidential data.
- Must be able to advocate on behalf of students at Loughborough.
- Able to communicate to a wide range of stakeholders
- Should be personable and approachable
- Needs to be comfortable with conflict resolution
- Ability to manage your own workload and be ready to delegate when necessary
- Must be self motivated and willing to take measured risks.
- Resilience



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